Who we are:

The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports.

The Department of
Transportation has close to
3,400 employees statewide
with regional facilities in
Knoxville, Chattanooga,
Nashville and Jackson. TDOT's
headquarters is located in
downtown Nashville.

What the Division does:

The Construction Offices are responsible for providing a timely delivery of construction projects providing increased mobility and capacity options for multimodal users. Regional Construction offices work hand in hand with communities, state, and local partners to provide strong strategic relationships and coordinated service to our customers.

For more information on this division, please see link below:

https://www.tn.gov/tdo t/find-localinformation.html



TDOT Intern District 39 Construction

Location: Belfast & Lawrenceburg, TN Compensation: \$21.00/hourly

Overview

The Tennessee Department of Transportation is currently hiring student interns to work in the Construction offices located in Belfast and Lawrenceburg, TN. The intern will become familiarized with the project documents including plans and specifications. The intern will spend time on site and in the office to be able to assist the Team Lead, Assistant Resident Engineer (ARE), office supervisor, and project inspector in completing weekly and monthly project updates, help gather information for generating monthly estimates and resolving any discrepancies. They will also assist ARE with tracking anchor installation and testing data. During the internship, the intern will lead a bi-weekly progress meeting with the contractor.

Responsibilities

- Work with field technicians and contractors to keep track of daily work activities on the assigned project.
- Create Daily Work Reports and assist office personnel in generating monthly pay estimates.
- Assist with compiling data, quantities, test reports T2s and certs for a monthly project estimate.
- Lead a progress meeting with the contractor.
- Maintain the status of project activities, upcoming activities, active change orders, design issues, overall project status, etc.

Minimum Qualifications

- Civil Engineering major required.
- Junior, or Senior Class Status required as of May 2025 OR recent Graduate as of Spring 2024.
- Legally authorized to work in the U.S.
- Communication and computer skills preferred.
- Construction experience preferred.

To be considered for this position, please visit the <u>TDOT Summer Internship Program</u> website and submit an application.

Please attach a two (2) page maximum résumé and a transcript to your application.

Applicants will be required to provide an academic portfolio showcasing academic achievements, experience, and knowledge.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.